

# Ethan Allen CyberBase Bylaws

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### ARTICLE I NAME

The Name of this organization is the Ethan Allen CyberBase, United States Submarine Veterans Inc.

### ARTICLE II PURPOSE

#### Section 1: Mission Statement

The Mission of the Ethan Allen CyberBase is to perpetuate the memory of our shipmates who have given their lives in the pursuit of their duty while serving their country in the United States Submarine Force. That their dedication, deeds, and supreme sacrifice be a constant source of motivation for greater accomplishments. We pledge our loyalty and patriotism to the United States of America and we support a strong U.S. Submarine Force.

#### Section 2: Ethan Allen CyberBase Activities

Our purpose shall be to support the above Mission Statement and to foster and strengthen the fraternal, civic, and patriotic ties among shipmates who served in USS Ethan Allen (SSBN/SSN 608) and to provide mutual aid and benefits to its members and the ships company .

### ARTICLE III ELIGIBILITY

#### Section 1: Regular Member

Membership is open to anyone earning the designation "Qualified in Submarines"

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in the United States Navy who is on active duty or who has been discharged from the U. S. Navy under honorable conditions.

## **Section 2: Associate Member**

Any person who has an interest in submarines may be an Associate Member. A Regular Member in good standing must sponsor this person; but may sponsor no more than one Associate Member. In the event an Associate Member's sponsor is no longer available, the Ethan Allen CyberBase will assume sponsorship. A sponsor is not required for the spouse of a Regular Member or for any naturalized U.S. citizen who is "Qualified in Submarines" for any nation other than the United States and who served honorably for that nation. The number of Sponsored Associate Members may not exceed 10% of Regular Member roster.

Associate Members may not vote in National Elections nor hold any National Office; they may hold Ethan Allen CyberBase offices other than the Vice and Base Commander positions. They may only vote on Ethan Allen CyberBase matters when authorized by the Ethan Allen CyberBase Commander. Associate Members are assessed the same dues as Regular members and they shall also be eligible for life membership.

## **Section 3: Member in Good Standing**

A member in good standing is one whose dues are paid for the current year.

## **Section 4: Holland Club**

The Holland Club is an organization within the USSVI. Eligibility for membership is to be a "Qualified in Submarines" for at least fifty years and who is either a Life Member for at least one year or an annual member in good standing for the past five consecutive years. The National Bylaws has complete eligibility.

Holland Club members are exempt from National and Base dues.

## **ARTICLE IV RULES OF ORDER**

The general procedure for meetings of this Ethan Allen CyberBase shall be defined in Article VI. It is understood that, for purposes of expediency and flow, Internet usage may require some procedural departures from standard parliamentary practice.

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## ARTICLE V DUES

### Section 1: Dues Year

The dues year is from January 1st to December 31st of each year. All dues are payable on or by the first day of January meeting of each year. A member is considered "in good standing" if both his local and national dues are paid for the current year. Members whose dues are not paid by April 1st of the current year will have their membership revoked. Revoked members must pay the New member National dues to be reinstated. New members who join in the last quarter of a year are members for that year and for the following full year.

### Section 2: National Dues

The National Bylaws establish national new member, annual member and life member dues.

### Section 3: Ethan Allen CyberBase Dues

Dues for the Ethan Allen CyberBase shall be \$10.00 per year.

### Section 4: Dues for HOLLAND CLUB Members

Dues for National Holland Club Members who are Members of Ethan Allen CyberBase are waived for Life.

### Section 5: Dues for LIFE Members

Members of the Ethan Allen CyberBase must be a Life Member of USSVI to become a LIFE member of Ethan Allen CyberBase. Ethan Allen CyberBase Life Membership structure will be located on the CyberBase website.

Note: Life members of the 608 Association automatically become Life Members of the Ethan Allen CyberBase as long as they are members in good standing of USSVI.

## ARTICLE VI MEETINGS

### Section 1: Meeting Logistics:

- A. The Ethan Allen CyberBase Meeting location shall be the Internet's Ethan Allen Bulletin Board System BBS (<http://www.ssb608.org/yabb>).
- B. If the Internet or BBS is unavailable; a mass emailing will be made to notify members of the situation and important information. Should the meeting place be unavailable for 6 days, the meeting is postponed until the following month's cycle.

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## **Section 2: Business Meetings:**

The Ethan Allen CyberBase shall conduct a monthly Business Meeting. The monthly business meeting is open to all members in good standing. One meeting each year must be held in a physical location. The location and date of the meeting is to be selected by the Executive Board.

## **Section 3: Additional Meetings**

Additional meetings may be called as needed with one week's notification posted on the Ethan Allen CyberBase BBS. Should the Ethan Allen CyberBase BBS be unavailable, a mass emailing by the CyberBase Secretary will be made to ensure that all members are informed of meeting schedule changes.

## **Section 4: Monthly Meeting Procedures**

The Ethan Allen CyberBase Commander, or the next senior officer, shall open the meeting on the 1<sup>st</sup> or the 2<sup>nd</sup> day of each month (AM) and will utilize the format described below. Should unforeseen circumstances occur which would make following this procedure impossible or unreasonably burdensome the CyberBase Commander shall so state in a post at the first of the month.

### **A. Meeting Times**

1. The CyberBase Meeting will commence on the 1<sup>st</sup> or 2<sup>nd</sup> of each month (AM).
2. The Executive Board (quorum) will meet the 3<sup>rd</sup> week to discuss, prioritize and take any other appropriate action on suggestions or agenda items introduced as "New Business." They will then report their actions as "Old Business" the following month and/or bring the remaining agenda items to the floor.

### **B. Opening**

1. The CyberBase Commander will announce the opening of the meeting, post the Creed, and list "Lost Boats" of the Month. The Chaplain will post a prayer.
2. Reports from any Committees and Officers will be posted.
3. Special Announcements will be posted.

### **C. Old Business**

1. Old Business will commence with reports addressing the results of the previous month's Executive Board meeting. These reports shall address, but are not limited to, the Executive Board's action on agenda items, as well as its business decorations, conclusions, completions, and voting.
2. Motions and seconds will then be taken on these agenda items.

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3. When matters are subjected to a vote, the CyberBase Commander will “state the question” and after a “second” is received, he will then announce when voting will occur on each item.

## D. Voting

1. Should a vote be deemed necessary by the Executive Board on any item, the voting will be announced as a separate post and continue for seven (7) days. Voting will always occur on spending over \$100.00, Constitution and Bylaws (C&B) changes, and other major items deemed appropriate by the Executive Board.

2. Voting will be done by a method chosen by the CyberBase Commander. Passage requires a 2/3 vote of those voting for C&B changes, and a majority of those voting for all other issues. The CyberBase Commander will vote only in tie situations.

3. Any motion voted on by the Ethan Allen CyberBase general membership and not approved will require a twelve calendar month waiting period between rejection or passing by vote of that motion brought to the membership and consideration of the identical or a substantially identical motion for future vote, unless the issue under consideration is of such importance to the CyberBase's operation and vitality that the CyberBase Executive Board first votes in their majority for a voting exception prior to that cooling-off period.

## E. New Business

1. The membership is invited to post “Agenda” items through the 15<sup>th</sup> of the month for consideration and discussion. Discussion is necessary to give the Executive Board input as to the membership's desires and thinking. Agenda items may include, but not be limited to, proposals and issues concerning the following: CyberBase improvement, CyberBase projects, and USSVI National. Procedural, as well as substantive, questions and comments concerning Ethan Allen CyberBase and its activities also may be brought up under New Business.

2. The Executive Board will determine whether an “Agenda” item can be handled without returning it to the BBS for other action or voting. The Executive Board is authorized to take action on a proposed agenda item, without returning it to the BBS, when the item concerns the making of a small payment, or when the item concerns a merely administrative function. The Executive Board is also authorized to take direct action on a proposed agenda item, without referring it back to the BBS, when, due to the nature of the proposed item, timely and expeditious action is required. In all cases where the Executive Board takes action on a proposed

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agenda item without referring it back to the BBS, the Executive Board will report its action on the BBS.

3. All Agenda items will receive prompt and responsible handling. If the Executive Board elects to not place a proposed agenda item on the agenda, the Executive Board, if it deems it necessary, may email the author of the proposed agenda item concerning the nature and rationale of the Executive Board's decision.

## F. Closing:

1. The CyberBase Commander or next senior officer will declare the meeting and the submission of new Agenda items closed on the 15th (PM). Voting may continue until completed.

2. CyberBase members are encouraged to make posts on the BBS the remainder of the month with items of general interest concerning the good of all the members and/or USSVI.

## ARTICLE VII EXECUTIVE BOARD MEETINGS

### Section 1: Executive Board

All meetings of the Executive Board of Ethan Allen CyberBase will be chaired by the senior CyberBase Officer present and may proceed only if a quorum of three is present. Once a quorum has been established, it shall take a minimum of three votes to pass any vote taken by the board. The senior officer present shall only vote in case of a tie

### Section 2: Special Meetings

A. The Ethan Allen CyberBase Commander or three members of the Executive Board may call for a Special Meeting at any time.

B. Notification of a Special meeting shall be provided to each member of the Executive Board by email and acknowledged at least two (2) days prior to the date of the meeting.

C. The Executive Board is empowered to vote and complete items requiring less than One Hundred dollars to implement.

## ARTICLE VIII DUTIES OF OFFICERS

All officers have the responsibility of upholding and enforcing the National and Ethan Allen USSVI CyberBase Constitutions and Bylaws, and ensuring that any forms, correspondence, reports, or other information concerning the operation of the CyberBase and its history are sent yearly to the USSVI National Archives.

The term of office for Ethan Allen CyberBase officers will be two year with the election staggered to maintain continuity in the base. The CyberBase Vice

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Commander and Secretary will commence their terms in the even years (2008, 2010, 2012, etc) and the CyberBase Commander and Treasurer will commence their terms in the odd years (2009, 2011, 2013, etc).

Should an office become vacant before the expiration of the office holder's term of office, the Executive Board has the authority and duty to designate and confirm a person to fill the vacancy. The person so designated and confirmed will hold office during the unexpired portion his predecessor's term of office.

Duties:

## **Section 1: CYBERBASE COMMANDER**

The duties of the CyberBase Commander include, but are not limited to, the following:

- A. Functioning as the Chief Executive Officer of the CyberBase and Chairman of the Executive Board.
- B. Calling and presiding over all regular and special meetings of Ethan Allen CyberBase.
- C. Directing and supervising the operation of the CyberBase.
- D. Preparing and presenting an annual report to the membership, which shall address, at a minimum, the status of the membership; the treasury balance; the goals achieved; and current plans for future action.
- E. Submitting for confirmation, on an annual basis, in a recorded (either electronic or written) session, the names of nominees for appointive office and Committee Chairmanship.
- F. Ensuring the promulgation of all pertinent information to the membership of the CyberBase, including reports and recommendations of the Executive Board.
- G. Appointing CyberBase Committee Chairs and other non-voting officers as deemed necessary.
- H. Be an ex-officio member of all committees, except the "Nominations Committee" and the "Resolution Committee".
- I. Compiling and updating, for immediate conveyance to his relief, a "Turnover Folder", which shall include copies of all official correspondence, official records, and other official materials entrusted to his care during his tenure in office.

## **Section 2: CYBERBASE VICE COMMANDER**

The duties of the CyberBase Vice Commander include, but are not limited to, the following:

- A. In the absence of the CyberBase Commander, presiding at all meetings and performing such duties as is necessary. Should the CyberBase Commander be unable to perform the duties of that Office, or should that Office become vacant, the CyberBase Vice Commander shall

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assume the duties of the CyberBase Commander until the CyberBase Commander is able to resume his duties, or until the next annual election, whichever occurs first.

- B. Performing as Chairman of the Reunion Planning Committee.
- C. Serving as a member of the Executive Board.
- D. Compiling and updating, for immediate conveyance to his relief, a "Turnover Folder" which shall include copies of all official correspondence, official records, and other official materials that have been entrusted to his care during his tenure in office.

## **Section 3: SECRETARY**

The duties of the Secretary include, but are not limited to, the following:

- A. Officiating in CyberBase USSVI matters, when required in the absence of the CyberBase Commander and the CyberBase Vice Commander.
- B. Serving as a member of the Executive Board.
- C. Serving as a member of the Membership Committee.
- D. Maintaining and submitting all records required by USSVI National C&B and Ethan Allen CyberBase C&B.
- E. Compiling and retaining all records deemed necessary by the CyberBase Commander.
- F. Compiling and retaining all records of the proceedings of all Ethan Allen CyberBase meetings and meetings of the Ethan Allen CyberBase Executive Board.
- G. Compiling and updating, for immediate conveyance to his relief, a "Turnover Folder" which shall include copies of all official correspondence, official records, and other official materials that have been entrusted to his care during his tenure in office.

## **Section 4: TREASURER**

The duties of the Treasurer include, but are not limited to, the following:

- A. Maintaining and being responsible for all Ethan Allen CyberBase funds and securities.
- B. Serving as a member of the Membership Committee, and maintaining permanent membership data, membership forms, and membership applications.
- C. Compiling and retaining all records of membership.
- D. Maintaining all Ethan Allen CyberBase financial reports and filing copies of all Ethan Allen CyberBase financial reports with the Ethan Allen CyberBase Commander, when requested; Maintaining a current balance in the Treasurer's Section of the Ethan Allen CyberBase Web Site.

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- E. Forwarding copies of Ethan Allen's CyberBase bank statement to the CyberBase Commander on June 14<sup>th</sup> and December 14<sup>th</sup> of each year; ensuring that the balance reflected on those statements is reconciled with the balance stated on the BBS; and, ensuring that reconciliations of this nature are performed within 15 days after a new person assumes the office of Treasurer, and as directed by the Executive Board.
- F. Collecting dues and forwarding to USSVI National that portion of the dues required by USSVI National pursuant to National's Bylaws; Forwarding to USSVI National such forms and records as may be required from the CyberBase Secretary.
- G. Receiving and accounting for all funds generated by Ethan Allen CyberBase functions and activities.
- H. Serving as a member of the Executive Board.
- I. Annually forward year-end treasurer reports to the USSVI National Treasurer.

## **ARTICLE VIII DUTIES OF APPOINTED OFFICERS**

### **Section 1: Other Officers**

Subject to Executive Board approval, the CyberBase Commander may appoint other officers and appropriate duties to serve if deemed necessary for the good of the order. These additional officers may include, but are not limited to, the following: Base COB, Base Chaplain, Base Webmaster and Base Storekeeper.

### **Section 2: Chief of the Boat**

- A. The Ethan Allen CyberBase Chief of the Boat (COB) shall be appointed by the CyberBase Commander and confirmed by the Executive Board.
- B. Serve as a non-voting member of the Executive Board.
- C. The duties of the COB shall include, but not be limited to:
  - 1) Assist CyberBase elected officers and committee chairpersons as requested.
  - 2) Perform the duties as assigned by the CyberBase Commander.
  - 3) Ensuring that only members in good standing and bona fide guests are admitted to CyberBase meetings.
  - 4) Ensuring that only Ethan Allen CyberBase members in good standing vote on organizational business
  - 5) Promote brotherhood and good of the order within the CyberBase.

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- 6) Work up, keep current, and pass on immediately to his relief a "Turn Over" folder, including all official correspondence, records, and official material assigned to his care.

### **Section 2: Base Chaplain**

- A. The Base Chaplain shall be appointed by the CyberBase Commander and confirmed by the Executive Board and shall perform all duties in accordance with the USSVI Chaplains Manual, as appropriate to the nature of Ethan Allen CyberBase.
- B. Serve as a member of the Memorial and Ceremonial Committee.
- C. The duties of the Base Chaplain shall include, but not be limited to:
  - 1) Officiate the invocation, moment of silence for departed shipmates, and benediction at CyberBase meetings.
  - 2) Ensure the chaplain's telephone and email address is available to all members.
  - 3) Shall ensure "Get Well" and "Sympathy" cards are available at the meetings and encourage all members present to append words of encouragement.
  - 4) Shall ensure cards of encouragement are delivered to the sick and the grieving family members.
  - 5) Complete and submit USSVI Eternal Patrol notice for departed members to National Chaplain.
  - 6) Shall provide the Base Webmaster with the information necessary to maintain the appropriate sections on the Ethan Allen CyberBase website and shall provide updated information periodically to maintain the website current.
  - 10) Shall prepare and submit an annual budget to the Base Treasurer in sufficient time to allow inclusion into the CyberBase annual budget. The budget shall support the purchasing of cards, flowers, and postage for the benevolence function of the office.
  - 11) Work up, keep current, and pass on immediately to his relief a "Turn Over" folder, including all official correspondence, records, and official material assigned to his care.

### **Section 3: Base Historian**

- A. The Base Historian shall be appointed by the CyberBase Commander and confirmed by the Executive Board.
- B. The Base Historian shall serve until relieved and shall turn over all related material to his relief.
- C. The duties of the Base Historian shall include, but not be limited to:

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- 1) Collect and preserve for future generations all historic documents in Ethan Allen CyberBase.
- 2) Collect and create a historical summary of Ethan Allen CyberBase.
- 3) Act as a source of historical wisdom and facts concerning Ethan Allen CyberBase in support of both continued growth and our Statement of Purpose.
- 4) Provide Ethan Allen CyberBase historical information to the Editor, American Submariner, National Commander and other National Officers of USSVI as requested.
- 5) Shall provide the Base Webmaster with the information necessary to maintain the appropriate sections on the Ethan Allen CyberBase website and shall provide updated information periodically to maintain the website current.
- 6) Work up, keep current, and pass on immediately to his relief a "Turn Over" folder, including all physical supplies with inventory records, assigned to his care.

### **Section 4: Base Storekeeper**

- A. The Base Storekeeper shall be appointed by the CyberBase Commander and confirmed by the Executive Board.
- B. The duties of the Base Storekeeper shall include, but not be limited to:
  - 1) Submit an annual budget to the CyberBase Treasurer in sufficient time to be included in the annual CyberBase budget.
  - 2) Purchase stores from USSVI National Storekeeper.
  - 3) Conduct an inventory of the CyberBase stores semi-annually and submit the results to the Base CyberBase Vice Commander.
  - 4) Provide a copy of the latest inventory along with a current status of the CyberBase stores to any CyberBase member upon request within a reasonable amount of time.
  - 5) Shall provide the Base Webmaster with the information necessary to maintain the appropriate sections on the Ethan Allen CyberBase website and shall provide updated information periodically to maintain the website current.
  - 6) Work up, keep current, and pass on immediately to his relief a "Turn Over" folder, including all official correspondence, records, and official material assigned to his care.

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## **Section 5. Webmaster**

- A. The Webmaster shall be appointed by the CyberBase Commander and confirmed by the Executive Board.
- B. The Webmaster's duties shall include, but not be limited to:
  - 1) Be responsible for its site design and accuracy.
  - 2) Updating the site with current and upcoming projects and events (both internal and external).
  - 3) Maintain the CyberBase POC (Point of Contact) listing and distribute changes to the National Officers.
  - 4) Establish and maintain CyberBase links to relevant external web sites and associations; especially links to the USSVI Home Page.
  - 5) Maintain a Memorial Page.
  - 6) Maintain a Final Patrol Page in conjunction with the CyberBase Chaplain.
  - 7) Maintain a current copy of the Constitution and Bylaws on the Home Page.
  - 8) Maintain a current listing of CyberBase Officers, Appointed Officers and Committee Chairman on the website.
  - 9) Perform routine backups and maintenance of backup files of all material on the website.

## **ARTICLE X COMMITTEES**

Special committees will be established only as needed and will be disestablished upon completion of the committees' functions.

### **Section 1: Definitions**

A special committee is a committee that is appointed by the CyberBase Commander for a specific purpose, subject to the approval of the Executive Board. Special Committees must be reestablished annually if their functions continue into the following year.

### **Section 2: Membership Committee**

- A. The Membership Committee shall be a Special Committee.
- B. The Membership Committee shall be chaired by an Ethan Allen CyberBase member who is appointed by the CyberBase Commander, subject to the Executive Board approval, and shall have as regular

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members the CyberBase Vice Commander, Secretary, and such other members as are appointed by the CyberBase Commander.

C. The duties of the Membership Committee include, but are not limited to, the following:

1. Receiving information from any source concerning prospective members, Members at Large (MAL) and others that may benefit from Ethan Allen's CyberBase structure.
2. Developing plans and mailings that are intended to interest others in becoming Ethan Allen CyberBase members.
3. Working with USSVI National representatives in developing plans to educate and recruit qualified persons who are not familiar with USSVI and/or Ethan Allen CyberBase.
4. Making quarterly reports to the Executive Board concerning the committee's plans and results.

## **Section 3: Reunion Planning Committee**

A. The Reunion Planning Committee shall be a Special Committee.

B. The Reunion Planning Committee will be chaired by the CyberBase Vice Commander and shall consist of Ethan Allen CyberBase members appointed by the CyberBase Vice Commander.

C. The duties of the Reunion Planning Committee shall include the following:

1. Selecting an on-site Reunion Coordinator
2. Assisting the on-site reunion coordinator with selection of a host hotel, selection of the reunion schedule, tours, meals, etc.
3. Assisting the on-site reunion coordinator with the financial transactions of the reunion.

D. Reunions will be planned and executed every other calendar year.

E. All CyberBase members attending the reunions should be present at the business meeting to vote on Ethan Allen CyberBase matters, including future reunion site selection.

## **Section 4: Constitution and Bylaws Committee**

A. The Constitution and Bylaws (C&B) Committee shall be a special committee. Subject to the Executive Board approval, the CyberBase Commander shall appoint the Chairman and members of the Constitution and Bylaws Committee. The Committee will consist of a Chairman and at least two other members.

B. The duties of the C&B Committee Chairman and the committee members include, but are not limited to, the following:

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1. Receiving notice from the Executive Board that the C&B Committee is deemed necessary and that members are being solicited to serve on the Committee.
2. Submitting the results of the Committee's action to the CyberBase Membership to be voted on at a regular meeting of the CyberBase. Implementation of amendments to the C&B requires the approval of 2/3 of the voting members. All approved amendments become effective immediately upon receiving the requisite 2/3-majority vote.
3. Receiving input from CyberBase members concerning suggested modifications, deletions, and additions to the C&B. All members of the C&B Committee are authorized to receive such suggestions and, upon receipt, must convey them to the committee as a whole for consideration.

### **Section 5: Public Relations and Publicity Committee**

- A. The Public Relations and Publicity Committee shall be a Special Committee.
- B. The CyberBase Commander shall appoint the Chairman of the Public Relations and Publicity Committee, subject to the Executive Board approval, and consist of other members as needed by the CyberBase Commander and approved by the Executive Board.
- C. The duties of the Public Relations and Publicity Committee include, but are not limited to, the following:
  1. Publicizing material that promotes a positive image of Ethan Allen CyberBase.
  2. Assisting all Ethan Allen CyberBase officers in developing materials that promote and advertise Ethan Allen CyberBase and Ethan Allen CyberBase events.

### **Section 6: Veteran's Affairs Committee**

- A. The Veteran's Affairs Committee shall be a Special committee.
- B. The Veteran's Affairs Committee will be chaired by an Ethan Allen CyberBase member appointed by the CyberBase Commander, subject to the Executive Board approval. Additional members of the Veteran's Affairs Committee will be appointed as needed by the CyberBase Commander.
- C. The duties of the Veteran's Affairs Committee shall be to gather and disseminate information regarding veteran's benefits, which may be of interest, and benefit to the members of Ethan Allen CyberBase.

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## **ARTICLE XI ANNUAL ELECTIONS**

### **Section 1: Nominations**

A. Nomination for Ethan Allen CyberBase Officers positions of CyberBase Commander, CyberBase Vice Commander, Secretary and Treasurer shall be taken in November 1-15th of each year.

B. Nominations may be made by any Ethan Allen CyberBase member in good standing. Such nominations may be made on the BBS or in writing to the CyberBase Commander. Before a member submits a nomination, the person so nominated must give his permission to being nominated.

C. All candidates must be in good standing with the USSVI and Ethan Allen CyberBase and be willing to serve with determination and dedication through the term of their office. The Nominee must state his willingness to serve, in writing, to the CyberBase Commander.

### **Section 2: Elections**

A. Elections for Ethan Allen CyberBase Officers including CyberBase Commander, CyberBase Vice Commander, Secretary, and Treasurer, shall take place in December 1-15th of each year.

B. Voting shall take place in a manner prescribed by the CyberBase Commander.

C. The ballot shall include all nominated candidates, even if only one is nominated for an office. The ballot shall also include provisions for write-in candidates.

## **ARTICLE XII LADIES AUXILIARY**

### **Section 1: Establishment of Ladies Auxiliary**

A. Effective September 1, 1996 a Ladies Auxiliary to the United States Submarine Veterans Inc. shall be re-established and shall be known as "Ladies Auxiliary of the United States Submarine Veterans, Incorporated." The Ladies Auxiliary may also be referred to by Sub Vettes or SubVettes.

B. The CyberBase may adopt, at their discretion, a Ladies Auxiliary CyberBase or individual SubVette Auxiliary or CyberBase.

### **Section 2: Ladies Auxiliary Bylaws**

A. The Ladies Auxiliary shall be governed by the National Bylaws of the USSVI or may adopt their own Bylaws; however, they must not conflict with the National Bylaws.

B. The adopted Bylaws shall be approved by the District Commander prior to implementation.

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## **Section 3: Ladies Auxiliary Membership**

Membership in the Ladies Auxiliary shall be limited to wives, widows, sisters, mothers and daughters not less than 16 years of age.

## **Section 4: Ladies Auxiliary Sponsorship**

Each regular CyberBase member shall be permitted to sponsor one female member not covered by the requirements listed in Section 3.

## **Section 5: Ladies Auxiliary Officers**

The Ladies Auxiliary will nominate and elect their own officers, i.e., President and Vice President. The President (or the Vice President in the absence of the President) shall become a non-voting member of the Ethan Allen CyberBase Executive Board.

## **ARTICLE XIII CHANGE OF BY LAWS**

### **Section 1: Amending**

Amendments to the By Laws require the approval of 2/3 of the voting members.

### **Article XIV Dissolution**

- A. Should it become necessary to dissolve Ethan Allen CyberBase for whatever reason, all records and funds are to be turned over to the USSVI Senior Vice Commander within 30 days of a date selected by the Executive Board.
- B. Dissolution ends this document.